

### 1. APPLICANT'S PARTICULARS

Name of Applicant: \_\_\_\_\_

中文姓名 (if applicable) : \_\_\_\_\_ Gender: Male / Female

NRIC/FIN or Passport No: \_\_\_\_\_ Nationality: \_\_\_\_\_  
*Please send in a copy of your NRIC (front and back)*

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Race: \_\_\_\_\_

Contact No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Local Address: Blk/Hse No: \_\_\_\_\_ Unit No:# \_\_\_\_\_ - \_\_\_\_\_

Road / Street Name: \_\_\_\_\_

Building/Apartment Name: \_\_\_\_\_ Singapore: \_\_\_\_\_

Please attach a  
most recent  
photo here.

### 2. APPLICANT'S EDUCATION AND OTHER INFORMATION

**Highest Education:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> No Formal Education  | <input type="checkbox"/> Pri Sch (PSLE) or equivalent. | <input type="checkbox"/> Lower Secondary School |
| <input type="checkbox"/> GCE 'N'              | <input type="checkbox"/> GCE "O"                       | <input type="checkbox"/> GCE 'A'                |
| <input type="checkbox"/> ITE/NTC-2            | <input type="checkbox"/> Polytechnic Dip.              |   |
| <input type="checkbox"/> Post NITEC           | <input type="checkbox"/> Higher NITEC                  | <input type="checkbox"/> Master NITEC           |
| <input type="checkbox"/> Other Diploma: _____ |  |   |
| <input type="checkbox"/> WSQ Cert             | <input type="checkbox"/> Higher Cert                   | <input type="checkbox"/> Advance Cert.          |
| <input type="checkbox"/> WSQ Dip: _____       |  |   |
| <input type="checkbox"/> University           | <input type="checkbox"/> Hons. Degree                  | <input type="checkbox"/> Master. Degree         |
| <input type="checkbox"/> Others: _____        |  |   |

**Skills & Knowledge Capabilities:**

- Able to LISTEN and UNDERSTAND English equivalent to ESS Work Place Literacy Level 6?  YES  NO
- Able to WRITE and READ English equivalent to ESS Work Place Literacy Level 6?  YES  NO
- Able to use number equivalent to ESS Workplace Numeracy Level- 6?  YES  NO
- Able to operate (use) a computer to create/prepare a report by own self?  YES  NO
- Able to use a computer to create/ produce a presentation (eg. MS PowerPoint, Words etc)  YES  NO

**For Diploma Course Module Application:** Have you completed any of the following prerequisite courses?

- WSQ Certificate in Floristry Operation  WSQ Higher Certificate in Floristry Operation
- WSQ Advanced Certificate in Floristry Supervision  Nobleman Professional Certificate in Florist Development

**Employment Status:**  Full-Time  Part-time  Unemployed

Employer: \_\_\_\_\_ Designation: \_\_\_\_\_

Salary Range:  Equal or Below S\$1900  S\$1901-S\$3499  S\$3500 and above

Sponsorship:  Self-Sponsor  Company Sponsor  Others: \_\_\_\_\_

*Please send in any one of the following Support Document (is available)*

- |   |  |
|---|--|
| 1. Workfare Training Support (WTS) Letter           | 2. Workfare Income Supplement (WIS) Letter |
| 3. Payslip (from preceding 3 months)                | 4. IRAS Tax Notification                   |
| 5. Receipt issued by SingPost for income delaration | 6. Others (Employment Contract, etc)       |

Have you applied for any form of government course fee subsidy for this particular training course?

No  Yes, please specify \_\_\_\_\_

**3. COMPANY INFORMATION** (for self-employed and company sponsored applicant)

Company Name: \_\_\_\_\_  
Company Reg. No: \_\_\_\_\_ Contact Person/Designation: \_\_\_\_\_  
Company Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Contact No: \_\_\_\_\_ Fax No: \_\_\_\_\_ Email: \_\_\_\_\_ Website: \_\_\_\_\_

**4. COURSE INFORMATION AND REGISTRATION**

Please indicate the course that you are applying for and your preferred course date:

<b>Program Title</b>	<b>Full Fee</b>	<b>Training Hours</b>	<b>WSQ Certificate in Floristry Operation</b>
<input type="checkbox"/> NIFD01	\$500*	20	<b>Stay0ng Competitive – Trend Setting</b>
Commencement Date			[1 <sup>st</sup> choice] _____ [2 <sup>nd</sup> choice] _____

**Training Venue** Nobleman Institute OF Floral Design  
Blk 10 North Bridge Road #02-5101 Singapore 190010

**5. ADDITIONAL INFORMATION ON FEE**

Registration fee and course note \$50

\*Fee quoted above includes all material, training, and assessment fees, can pay by SkillsFuture credit  
In the event that participant is required to re-schedule or re-take the assessment, **Additional Assessment Fee of \$250 is applicable.**

**6. DECLARATION BY APPLICANT**

I hereby declare that the above-information given in this form are true and of most recent. I agree to accept the terms & conditions stated above by Nobleman Institute of Floral Design. I understand that the school management has the right to accept or reject my application base on my past experiences, current job, portfolio as well as my skills assessment result and will respect the final decision made by the school management.

\_\_\_\_\_ Application Date

\_\_\_\_\_ Signature of Applicant

**7. FOR OFFICE USE ONLY**

Total payable course fee S\$\_\_\_\_\_ [ ] Subsidy [ ] Non-Subsidy  
Registration fee S\$50, please pay when registering for course

## TERMS AND CONDITIONS

- All applicants MUST meet the min. assumed qualification or skills requirement listed in “Entry Requirement” of this course.
- For advanced standing, NIFD will conduct additional assessment before admission of course participants (pre-course assessment fee applies)
- Minimum number of 10 participants is required to start a class, Otherwise, NIFD will postpone the course date and applicant will be notified in advance. In the event that the class has been canceled, full refund will be given.
- Maximum number of participant is capped at 20pax, first come first served. Applicant who meets the entry requirement but was late in registration will be automatically enrolled in the next available class.
- Refund policy:

Written Withdrawal Notice/Letter Received	% of Refund
4 weeks before Commencement date	100% (full refund)
1 week before Commencement Date	50% (partial refund)
On the day of Course Commencement	0% (No refund)

- All participant are require to bring their own laptop, notebook and tools, where applicable, during the class and must take care of their own belonging. NIFD will not be liable for any theft or damaged (if any).
- Fee quoted includes all training material (except for condition listed in **Course Fee** above). No additional cost will be required unless otherwise stated. For home assignment / project, participants are required to source and pay for their own material.
- All lessons and assessments are conducted by Certified Trainers and Assessors. Participants MUST achieve at least 75% of the class attendance, in order to sit for the final assessment. Those who did not sit for the final assessment will be considered as “NYC” (Not Yet Competent) and will need to re-take the assessment.
- In the case where participant is unable to achieve “C” (Competent), they will be required to take the reassessment, a reassessment fee of **\$250** per module is applicable. Date of reassessment is decided by NIFD, subject to availability of assessor and venue.